# Serving Education for Last 40 Years

# **NEERAJ®**

# M.P.C.E.-21

# Counselling Psychology

Chapter Wise Reference Book Including Many Solved Sample Papers

Based on

# I.G.N.O.U.

& Various Central, State & Other Open Universities

By: Rakesh Kumar



(Publishers of Educational Books)

Website: www.neerajbooks.com

MRP ₹ 300/-

Published by:



(Publishers of Educational Books)

Retail Sales Office: 1503, Nai Sarak, Delhi - 6 | Mob.: 8510009872, 8510009878 E-mail : info@neerajbooks.com Website : www.neerajbooks.com

# © Copyright Reserved with the Publishers only.

Typesetting by: Competent Computers, Printed at: Novelty Printing Press

### Disclaimer/T&C

- 1. For the best & up-to-date study & results, please prefer the recommended textbooks/study material only.
- 2. This book is just a Guide Book/Reference Book published by NEERAJ PUBLICATIONS based on the suggested syllabus by a particular Board/University.
- 3. These books are prepared by the author for the help, guidance and reference of the student to get an idea of how he/she can study easily in a short time duration. Content matter & Sample answers given in this Book may be Seen as the Guide/Reference Material only. Neither the publisher nor the author or seller will be responsible for any damage or loss due to any mistake, error or discrepancy as we do not claim the Accuracy of these Solutions/Answers. Any Omission or Error is highly regretted though every care has been taken while preparing, printing, composing and proofreading of these Books. As all the Composing, Printing, Publishing and Proof Reading, etc., are done by Human only and chances of Human Error could not be denied. Any mistake, error or discrepancy noted may be brought to the publishers notice which shall be taken care of in the next edition and thereafter as a good gesture by our company he/she would be provided the rectified Book free of cost. Please consult your Teacher/Tutor or refer to the prescribed & recommended study material of the university/board/institute/ Govt. of India Publication or notification if you have any doubts or confusions regarding any information, data, concept, results, etc. before you appear in the exam or Prepare your Assignments before submitting to the University/Board/Institute.
- 4. In case of any dispute whatsoever the maximum anybody can claim against NEERAJ PUBLICATIONS is just for the price of the Book
- 5. The number of questions in NEERAJ study materials are indicative of general scope and design of the question paper.
- 6. Any type of ONLINE Sale/Resale of "NEERAJ BOOKS" published by "NEERAJ PUBLICATIONS" in Printed Book format (Hard Copy), Soft Copy, E-book on any Website, Web Portals, any Social Media Platforms Youtube, Facebook, Twitter, Instagram, Telegram, LinkedIn etc. and also on any Online Shopping Sites, like Amazon, Flipkart, eBay, Snapdeal, Meesho, Kindle, etc., is strictly not permitted without prior written permission from NEERAJ PUBLICATIONS. Any such online sale activity of any NEERAJ BOOK in Printed Book format (Hard Copy), Soft Copy, E-book format by an Individual, Company, Dealer, Bookseller, Book Trader or Distributor will be termed as ILLEGAL SALE of NEERAJ BOOKS and will invite legal action against the offenders.
- 7. The User agrees Not to reproduce, duplicate, copy, sell, resell or exploit for any commercial purposes, any portion of these Books without the written permission of the publisher. This book or part thereof cannot be translated or reproduced in any form (except for review or criticism) without the written permission of the publishers.
- 8. All material prewritten or custom written is intended for the sole purpose of research and exemplary purposes only. We encourage you to use our material as a research and study aid only. Plagiarism is a crime, and we condone such behaviour. Please use our material responsibly.
- 9. All matters, terms & disputes are subject to Delhi Jurisdiction only.

# Get books by Post & Pay Cash on Delivery:

If you want to Buy NEERAJ BOOKS by post then please order your complete requirement at our Website www.neerajbooks.com where you can select your Required NEERAJ BOOKS after seeing the Details of the Course, Subject, Printed Price & the Cover-pages (Title) of NEERAJ BOOKS.

While placing your Order at our Website www.neerajbooks.com You may also avail the "Special Discount Schemes" being offered at our Official website www.neerajbooks.com.

No need to pay in advance as you may pay "Cash on Delivery" (All The Payment including the Price of the Book & the Postal Charges, etc.) are to be Paid to the Delivery Person at the time when You take the Delivery of the Books & they shall Pass the Value of the Goods to us. We usually dispatch the books Nearly within 2-3 days after we receive your order and it takes Nearly 3-4 days in the postal service to reach your Destination (In total it take nearly 6-7 days).

# Content

# **COUNSELLING PSYCHOLOGY**

Que	stion Paper—June-2023 (Solved)	1
Que	stion Paper—December-2022 (Solved)	1
Sam	ple Question Paper–1 (Solved)	1
Sam	ple Question Paper–2 (Solved)	1
S.No	c. Chapterwise Reference Book	Page
BLO	CK-1: INTRODUCTION	
1.	Introduction to Counselling and Characteristics of A Counsellor	1
2.	Process of Counselling	12
3.	Theoretical Approaches to Counselling	21
4.	Ethics in Counselling	37
BLO	CK-2: COUNSELLING: MODELS AND APPROACHES	
5.	Psychoanalysis, Psychodynamic and Psychotherapy	49
6.	Behavioural Therapy, Cognitive Behaviour Therapy and Approaches to Counselling	59
7.	Drama and Art Therapy in Counselling	68
8.	Other Therapies (Persons Center Counsellingand Solution Focus Counselling)	76

S.N	c. Chapterwise Reference Book	Page
BLO	CK-3: TYPES OF COUNSELLING	
9.	HIV/AIDS Counselling	85
10.	Educational and Vocational Counselling	95
11.	Child Protection and Child Rights Counselling	105
12.	Addiction/Anxiety Counselling	118
BLO	CK-4: COUNSELLING FOR MENTAL DISORDERS	
13.	Depression	128
14.	Personality Disorder	143
15.	Gender Identity Disorder	157
16.	Eating Disorder	169

# Sample Preview of the Solved Sample Question Papers

Published by:



www.neerajbooks.com

# **QUESTION PAPER**

June - 2023

(Solved)

# COUNSELLING PSYCHOLOGY

M.P.C.E.-21

Time: 2 Hours ] [ Maximum Marks : 50

Note: All sections are compulsory.

# **SECTION-A**

**Note: Answer the following questions:** 

Q. 1. Explain a 'Vulnerable child' and the contributing factors to it. Describe the ways and techniques to provide counselling for child abuse.

Ans. Ref.: See Chapter-11, Page No. 107, 'Vulnerable Child' and 'Child Abuse'.

Q. 2. Discuss the theory and techniques of drama therapy and its implications for counselling.

Ans. Ref.: See Chapter-7, Page No. 68, 'Drama Therapy', Page No. 69, Q. No. 2, Page No. 72, Q. No. 1 and Page No. 72, Q. No. 2.

Q. 3. Explain the ABC model of Cognitive Behaviour Therapy (CBT) and discuss the techniques used in CBT.

**Ans. Ref.:** See Chapter-6, Page No. 61, 'ABC Model of CBT' and 'Techniques/Principles of CBT'.

Q. 4. Explain cluster C personality disorders. Discuss the treatment of personality disorders in general.

Ans. Ref.: See Chapter-14, Page No. 146, 'Cluster C Personality Disorders' and 'Treatment of Personality Disorders'.

### **SECTION-B**

**Note: Answer the following questions:** 

Q. 5. Discuss the importance of termination and follow up in counselling.

Ans. Ref.: See Chapter-2, Page No. 14, 'Termination A Relationship' and Page No. 15, Q. No. 4 and Chapter-12, Page No. 120, 'Group Therapy and Counselling'.

Q. 6. Explain ego-defense mechanisms with examples.

**Ans. Ref.:** See Chapter-3, Page No. 21, 'Id, Ego and Super Ego' and 'Ego-defence Mechanisms'.

Q. 7. Explain the role of a counsellor in transactional analysis and highlight its techniques.

**Ans. Ref.:** See Chapter-3, Page No. 25, 'Transactional Analysis'.

Q. 8. Describe the symptoms and modes of transmissions of HIV/AIDS.

Ans. Ref.: See Chapter-9, Page No. 85, 'Signs and Symptoms of HIV/AIDS' and Page No. 90, Q. No. 1.

Q. 9. Explain children's rights and differentiate it from child protection.

Ans. Ref.: See Chapter-11, Page No. 105, 'What are Children's Rights?' and Page No. 106, 'What is Child Protection?'

# **SECTION-C**

Note: Write short notes on the following:

Q. 10. Counselling vs. Psychotherapy

Ans. Ref.: See Chapter-1, Page No. 5, Q. No. 4.

Q. 11. Transference and Counter-transference

Ans. Ref.: See Chapter-2, Page No. 17, Q. No. 4.

Q. 12. Binge eating vs. Bulimia nervosa

**Ans. Ref.:** See Chapter-16, Page No. 171, 'Binge Eating' and Page No. 170, 'Bulimia Nersova'.

# **QUESTION PAPER**

# December – 2022

(Solved)

# COUNSELLING PSYCHOLOGY

M.P.C.E.-21

Time: 2 Hours ] [ Maximum Marks : 50

Note: All sections are compulsory.

# **SECTION-A**

**Note: Answer the following questions:** 

Q. 1. Explain the psychoanalytic approach to counselling.

**Ans. Ref.:** See Chapter-3, Page No. 22, 'Psychoanalytic Approach'.

Q. 2. Explain the ABC model. Describe the goals and techniques of Cognitive Behavioural Therapy.

**Ans. Ref.:** See Chapter-6, Page No. 61, 'ABC Model of CBT', 'Goals of CBT Techniques' and 'Principles of CBT Techniques'.

Q. 3. Describe the misconceptions related to HIV/AIDS and explain the aims of HIV/AIDS counselling.

Ans. Ref.: See Chapter-9, Page No. 86, 'Misconceptions' and Page No. 87, 'Aims of HIV/AIDS Counselling'.

Q. 4. Discuss the treatment of depression.

**Ans. Ref.:** See Chapter-13, Page No. 132, 'Treatment of Depression'.

# **SECTION-B**

**Note: Answer the following questions:** 

Q. 5. Describe the characteristics of a counsellor and differentiate counselling from guidance.

**Ans. Ref.:** See Chapter-1, Page No. 3, 'Characteristics of a Counsellor' and Page No. 4, Q. No. 2.

Q. 6. Describe transactional analysis.

Ans. Ref.: See Chapter-3, Page No. 32, Q. No. 5.

Q. 7. Discuss the ethical principles of counselling.

Ans. Ref.: See Chapter-4, Page No. 37, 'Ethical Principles of Counselling'.

Q. 8. Explain operant conditioning as a technique of counselling.

**Ans. Ref.:** See Chapter-6, Page No. 60, 'Operant Conditioning Treatment'.

Q. 9. Describe Cluster C personality disorders.

**Ans. Ref.:** See Chapter-14, Page No. 146, 'Cluster C Personality Disorders'.

### SECTION-C

**Note: Write short notes on the following:** 

Q. 10. Termination of a Counselling Relationship.

**Ans. Ref.:** See Chapter-2, Page No. 14, 'Termination A Relationship'.

Q. 11. Systematic Desensitization.

**Ans. Ref.:** See Chapter-6, Page No. 59, 'Systematic Desensitization'.

Q. 12. Children's Rights.

Ans. Ref.: See Chapter-11, Page No. 109, Q. No. 4.

# Sample Preview of The Chapter

Published by:



www.neerajbooks.com

# **COUNSELLING PSYCHOLOGY**

# **Introduction to Counselling and Characteristics of A Counsellor**



# INTRODUCTION

As a part of this unit, we discuss issues pertaining to counsellors, counsellor and guidance. We begin by defining counsellor and guidance and then distinguishing guidance from counsellor. We then examine the characteristics of counsellor and guidance and contrast counsellor with psychotherapy. Next, we talk about the counsellor and the important aspects of a counsellor. Besides providing information about the typical training and education qualifications required to become a counsellor, we also provide information about licenses for counsellors in India and abroad. After this, we discuss counsellor qualifications, certifications, and advancements in the field. Afterward, we discuss counsellor values and how they apply them in the field.

# **CHAPTER AT A GLANCE**

# **DEFINITION OF COUNSELLING**

Counselling is a relatively new profession that emphasizes growth and prevention of serious mental health problems through education and short-term treatments. It is distinguished from other mental health disciplines by its history and emphasis. Counselling involves helping individuals sort out issues and reach decisions affecting their life, and is often sought out during times of change or crisis. It is a process that enables individuals to explore and understand the problem and emphasizes the professional relationship and self-determined goals. Counselling should not be confused with advice giving or directing. The profession is principled and relies heavily on information. Counselling takes place in a private and

confidential setting and deals with personal, social, vocational empowerment, and educational concerns. It is conducted with persons who are considered to function within the normal range and encompasses various subspecialties.

The history of counselling and the emphasis it places on mental health problems distinguish it from other mental health disciplines. The emphasis is on educating people and offering short term treatments to prevent serious mental health problems. The emphasis is on growth as well as remediation. In addition to treating a wide variety of symptoms, it is also one of the largest psychology specialties.

Despite the fact that counsellor as a profession is relatively new, it grew out of the guidance movement, in opposition to traditional psychotherapy. In order to truly understand what counsellor is, knowledge of these concepts is essential.

Generally, counselling occurs face-to-face in confidential sessions between the counsellor and the client. However, counselling can also be conducted by telephone, in writing, and, nowadays, by email, or via video conferencing. It can and may take many forms to bring a person to a better understanding of himself and others. Thus, it is clear that counselling can be beneficial for individuals who are having difficulty finding, forming, and maintaining relationships.

In other words, counselling is the ability to listen and respond in such a way that others will be able to solve their own problems and achieve their potential. By analyzing the situation and the facts independently, others can come up with the right answer. It must be done skilfully without attempting to influence the client's values and beliefs.

# INTRODUCTION TO COUNSELLING AND CHARACTERISTICS OF A COUNSELLOR / 2

Biswalo (1996) defines counselling as a process of helping an individual to understand and accept information in order to either solve or cope with present problems. Counselling relies heavily on information.

In the British Association for Counsellor and Psychotherapy (2002), counselling is when a counsellor meets with a client privately and confidentially to discuss the difficulty, distress, or dissatisfaction the client may be experiencing in their lives or their lack of a sense of direction.

In addition to the American Counsellor Association (ACA), Division 17 of the American Psychology Association has also defined counselling numerous times.

The following points are common among these definitions:

- Counselling is a profession.
- Counselling involves personal, social, vocational, and educational issues.
- Counselling is conducted with persons with function within the normal range.
- Counselling involves theory and takes place in a structured setting.
- Counselling is a process in which clients learn how to make decision and formulate new ways of behaving, feeling and thinking.
- Counselling encompasses various subspecialties. Now, let us consider how counsellor differs from guidance.

# Counselling and Guidance

Biswalo (1996), "Guidance is a term used to denote the process of helping an individual to gain self understanding and self direction (self decision making) so that he can adjust maximally to home, schools or community environment."

In guidance, future actions are directed, supervised, or guided professionally. You are more likely to receive guidance, when something is unclear to you or that you aren't familiar with and you have someone familiar with explaining it to you, whereas counselling is about something that is troubling you.

Someone who provides guidance offers you suggestions how to explore various alternatives. Counselling may also offer suggestions, but it also tries to teach you strategies for achieving your objectives are.

Guidance is pre problem *i.e.* there is no specific problem that is identified in an individual. Counselling is post problem, meaning a problem has already been

identified and the counsellor only helps to address the problem, not to resolve it.

In counselling, the client is not given opinions, instructions, or advice; instead, he or she is guided to choose the best solution. Counselling is based on a wellness model rather than a medical model. Hershenson and Strein (1991) as well as Palmo, Shosh and Weikel (2001) both stressed that counsellors are concerned about the client's environment with a more holistic perspective than other professionals, as well as a concern that extends beyond treating dysfunctions and dealing with the clients' self awareness, personal growth, and wellness.

Guidance refers to the act or process of guiding. Guidance is a type of counsellor, e.g., offering career or academic advice.

# **Characteristics of Guidance**

Guidance is both generalised and a specialised service. It is needed right from early childhood, adolescence through adulthood and old age. Guidance is more information oriented and addresses the developmental issues. On the other hand, counselling is more remedial in nature, helping the person deal with the problems.

# Counselling and Psychotherapy

The purpose of psychotherapy, or personal counselling with a psychotherapist, is to provide guidance and assistance to clients or patients in dealing with life's difficulties. It has historically focused on serious problems associated with intra-psychic, internal, and personal conflicts and issues.

As a result, it emphasizes:

- The past more than the present
- Insight over change,
- The therapist's detachment,
- The therapist's role as an expert.

Psychotherapy usually involves a long term relationship that focuses on rebuilding change. It is provided in both outpatient and inpatient settings, whereas counselling deals with minor problems of daily living and is usually provided in outpatient settings.

# HALLMARKS OF A COUNSELLOR

There are many connotations of the word counsellor. It is often used to describe therapists. Effective counsellors can spot unfavourable patterns of thinking, including depressive or anxious thoughts. You can improve your relationship with people with the help of a skilled counsellor. Counsellor attributes would undoubtedly include comprehension of the

# 3 / NEERAJ: COUNSELLING PSYCHOLOGY

psychological theories underlying our awareness of the human experience. Counsellors need to understand the characteristics of abnormal personality and personality theories in order to implement the techniques advocated by proponents of particular theories. They need to be able to provide clients with a better counselling experience. Cultural differences should be considered by counsellors.

# CHARACTERISTICS OF A COUNSELLOR

The personality of a counsellor is an integral part of determining how effective their counsellor is. The skills necessary for effective counselling cannot be compromised and cannot be compromised. In order to be effective in counselling, one must be aware of oneself and what impact one has on others.

An effective counsellor must realise the importance of personal values, attitudes and self-esteem. He or she is motivated by an internal source of motivation and drive and seeks growth rather than external approval. Effective counsellors need to develop and use their ability to model their behaviour for their clients; this is one of the most potent media for personal growth and change; it also brings us to the important question of values.

Confidentiality is crucial for successful counselling. Therapists must maintain trust and faith in the therapeutic relationship by respecting their clients' privacy and upholding confidentiality. Empathy allows for a feasible and achievable plan of action. Counsellors build credibility through honesty and consistency, and must not discriminate. They help others out of concern, not for personal glory, and face rejection and challenges in their work.

### **Educational Qualifications of a Counsellor**

There is usually a master's degree requirement for being a licensed counsellor in Western countries. Statespecific requirements vary by specialty, so applicants should check with state or local governments, employers, and certification organizations to find out what is required.

# **Education and Training**

In general, counsellors require a master's degree, but they vary according to their occupational specialty and state license. Various fields of counselling can be studied in counsellor education programs offered in departments of education, psychology, or human services, including college student affairs, rehabilitation counselling, and clinical mental health

counselling. Human growth and development, counselling techniques, ethics, and identity are some of the topics covered in coursework. An accredited master's degree program usually requires 48-60 semester hours of graduate study, including supervised clinical experience.

Counsellors receive training from their employers in the form of time off or tuition assistance to complete a graduate degree or through participation in graduate studies, workshops, and personal studies to maintain their certificates and licenses. The training process covers micro skills such as explaining the counselling process, demonstrating the skills involved, evaluating non-verbalandminimalresponses, reflecting contentand feeling, demonstrating appropriateness in counselling, developing questioning techniques, understanding risk involved in questioning, using various micro skills such as summarizing, confrontation, and reframing, challenging self-destructive beliefs, and improving a client's psychological well-being through choices and overcoming psychological blocks. The training also covers terminating a counselling session and addressing dependency effectively.

The training of student trainees in counselling involves reporting on an observed counselling session, identifying learning methods, demonstrating difficulties in applying micro skills, discussing approaches to modelling, evaluating verbal and nonverbal communication, demonstrating the use of minimal responses, reflecting both content and feeling, comparing the use of open and closed questions, identifying self-destructive beliefs, normalizing, demonstrating the use of confrontation and reframing, determining responses to dilemmas, explaining the circle of awareness, overcoming psychological blockages, reaching a desired goal, understanding inter-dependency, and addressing and overcoming dependency.

As part of the training program, student trainees will learn how to apply counselling concepts to a variety of settings, including family support services, non-profit organizations, government agencies, community health centres, outreach services, women's health centres, and counselling young people. Additionally, they will learn about family therapy, substance abuse, counselling the elderly, death and bereavement counselling, and counselling at work. Students will also learn Cognitive Behaviour Therapy and counselling skills with AIDS.

# INTRODUCTION TO COUNSELLING AND CHARACTERISTICS OF A COUNSELLOR / 4

### Licensure

In the US, licensure requirements for counsellors vary by state, specialty, and work setting. Some states require a master's degree and state certification, while others require a license with continuing education credits. Substance abuse and behaviour disorder counsellors may have different requirements. In India, the Rehabilitation Council of India provides licensing for counsellors. It is a statutory body that regulates and monitors services for people with disabilities. It standardizes training courses for professionals and maintains a register of qualified professionals. The RCI is responsible for upgrading the knowledge and skills of professionals working in disability rehabilitation and special education. The council also supports Continuing Rehabilitation Education programs for inservice professionals.

# Other Qualifications

People interested in counselling should have a desire to help others and inspire trust and respect, and have the ability to work independently or as part of a team. They must adhere to the code of ethics for their certification and license and possess high physical and emotional energy to handle the range of issues they face, which can be stressful.

# Certification and Advancement

In the advanced countries like US, becoming a certified counsellor is voluntary, but it can enhance job prospects. The National Board for Certified Counsellors offers general practice and specialty certifications, while the Commission on Rehabilitation Counsellor Certification offers certification for rehabilitation counsellors. The certification requirements vary based on educational background, and recertification requires either passing the exam again or completing continuing education. Career advancement opportunities for counsellors include becoming directors or supervisors, researchers, advanced clinicians, or going into private or group practice. Some choose to pursue a doctoral degree to improve advancement chances.

# **Counsellor and Values**

In counselling, both the counsellor and client come to the encounter with their own set of values and principles, which may differ from one another. The counsellor must be able to understand and enter the client's value system non-judgmentally in order to help them resolve conflicts. Effective counselling requires more than just effective communication skills, as these skills can also be used destructively. The counsellor must have ethical values and use their knowledge and skills to protect the vulnerable client from further harm.

# **SELF-ASSESSMENT QUESTIONS**

# Q. 1. Define counselling.

Ans. Biswalo (1996) defines counselling as a process of helping an individual to accept and to use information and advice so that he/she can either solve his/her present problem or cope with it successfully. Counselling relies heavily on information. It is the ability to listen and respond in a way that will assist others in solving their own problems and attaining their potential. In this field, counsellor assists others in reaching the right answer by analyzing the situation and facts on his own. However, the client's values and beliefs must not be influenced. Essentially, it involves conversing with a person in a way that assists them in solving a problem, or to create conditions that allow them to understand or improve their behaviour, character, values, or circumstances. A person can use it to sort out life's issues and make decisions. It emphasises on exploration and understanding the problem and stresses the importance of self-determined goals.

As defined by the British Association for Counsellor and Psychotherapy (2002), counselling is a process by which a counsellor meets with a client in a confidential and private setting to discuss a client's challenges, distress, or dissatisfaction with life or a sense of direction and purpose.

Several definitions of counsellor have been provided by both the American Counsellor Association (ACA) and Division 17 of the American Psychology Association. These definitions share several similarities, including the following:

- Counselling is a profession.
- Personal, social, vocational empowerment and educational concerns are addressed by counsellor.
- Counselling is carried out in a group setting with persons considered to be functioning within the normal range.
- It is based on theory and is conducted in a structured setting.
- Counselling is a process in which clients learn how to make decision and formulate new ways of behaving, feeling and thinking.
- Counselling encompasses various subspecialties.
- Q. 2. Discuss the difference between guidance and counselling.